

# **ASSOCIATION OF NORTH-WESTERN CAR CLUBS**

## **PRIVACY NOTICE**

The ANWCC respects your privacy and we will only use your information in the way we describe in this notice. When using your information we aim to be fair and transparent, and to follow our obligations under UK data protection laws. Your information is used for administering club membership, activities and competitions.

The ANWCC is the data controller for the purpose of GDPR and the Data Protection Act 2018. Our contact for privacy and data is Tracey Smith, and the contact details are [secretary@anwcc.co.uk](mailto:secretary@anwcc.co.uk)

### **Collecting your information**

We collect your information when you fill in membership application or renewal forms, club application or renewal forms, club event registration forms, championship registration forms and competition event entry forms. You can give us your information using paper forms, online forms or any other form of written or verbal message. The information you give us may include your contact details (name, address, telephone number, e-mail address), personal information and identifiers (date of birth, membership number), and other information (vehicle information for example). When you give us information about another person, such as a child, parent, guardian, or emergency contact you should let that person know that you have given us the information.

If you are under 18 years old, we may also ask for information from your parent or guardian.

### **Using your information**

We use your information when you first apply to become a member of the ANWCC and then to administer and renew your club membership, championship registration and provide you with member benefits. We also use your information when you enter championship events.

For competitions, we will publish some of your information in the championship and event listing and the results, which may be in the public domain. Your information is used in these ways to fulfil our contract with you.

We may ask you for emergency contact and next of kin details which we will only use in an emergency, and which is use for a legitimate interest. You should let the contact and next of kin know that you have given this information to us.

We might use your information to send you marketing messages or championship qualifying event information by e-mail, but only if you have agreed that we can do this by giving us your clear consent – and you can change your mind at any time just by letting us know. We will not sell your information to another organisation.

To support your lifetime relationship with the sport and the ANWCC we may keep your information indefinitely, unless you ask us to delete it.

## **Sharing your information**

We may share your information with the Motorsport UK as required by its General Rules for governing the sport, with medical personnel, or any other person if we have to comply with a legal obligation.

We may also share your information with other Motorsport UK registered clubs for the purpose of organising motorsport events. Information shared will be limited to your name and e-mail address.

## **Our website**

When you use our club website we may collect information about you, in particular your IP (Internet Protocol) address, by using cookies. We use this information to improve your web experience. Cookies help us to recognise you when you return to the website, and they may also help you to login securely to our web-based services, including on-line entry and payment.

The club website might contain links to other websites such as online entry and payment sites, partners, and advertisers. If you follow links to other websites please review the privacy policy for each site because we are not responsible for information you share on those sites.

## **Security for your information**

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures, to protect your information. Your information is not transferred outside the European Economic Area.

## **Your rights**

- You may ask us not to process your information for marketing purposes.
- You are entitled to a copy of the information we hold about you, and to ask us to correct any inaccuracies.
- You may ask us to stop using your information, and to delete it, although we may maintain a skeleton set of your information. If you ask us to do this we will not be able to continue our contract with you.
- You may make a complaint to the Information Commissioner ([www.ico.org.uk](http://www.ico.org.uk)).

This privacy notice was last updated on 31/05/2023 to reflect a change of Data Controller and include an additional statement on the sharing of data with other clubs.

*Originally published 3 October 2018*

*Rev 1 to change MSA to Motorsport UK (7/12/21)*

*Rev 2 to update Data Controller and include statement on sharing with other clubs (31/5/23)*