

Anytown Motor Club

Incident Plan

Venue - ***** Any town, Post Code

Event Date ** ***** 2018.

The event First Aid Box is available within the Event HQ office (trailer); under the rear offside seat. *(or what ever.....) Location of nearest available landline, if no mobile signal at the event site.*

Several marshals have first on scene training. Some marshals and/or drivers may be first aiders.

In the event of an incident:

- Stay calm.
- Can the incident be dealt with by resources available on the test site or the Services site? – *Minor incident?*
- **If Not: -** *(whilst the motorsport event may call this a Major Incident, for the emergency services it may well be just be another call)*
 - **Ensure the Clerk of the Course or any event official knows about the incident and they have an over view. They will call for any extra help required.**
 - Fire, 999
 - Ambulance 999
 - Police 999

Tell them:

- Exact Location – **I. E.** Rear Car Park, Nelson & Colne College, Scotland Rd, Barrowford, Nelson BB9 7YT
- Possible OS Grid Reference
- Nature of emergency
- If medical:
 - ❖ How many patients?
 - ❖ Is/are the patient(s) male or female?
 - ❖ Approximate age
 - ❖ Are they breathing, conscious or unconscious, nature of illness

C of C to oversee incident.

In the event of an incident, appoint one volunteer to document the scene; date, time, report exactly (who, what, where, when) is happening. Do not touch the scene. Do not comment on what may or may not be happening to anybody.

The volunteer marshals will help to escort the public out of the area and the activity will be closed as required. **One marshal in high viz jacket to go to the main site entrance or RVP, and meet the emergency service attending.**

All accidents, incidents or near misses must be reported to the Motorsport Event HQ office, who will ensure the incidents are reported to the Site / MSA as required.