



CONSTITUTION

[1] The name of the Association is "The Association of North-Western Car Clubs" (hereinafter called "The Association").

[2] The object of the Association is to assist the liaison between Member Clubs and Motorsport UK (MSUK), and mutual consultation with other interested bodies and individuals to promote the furtherance of all matters connected with Motorsport.

[3] There shall be two categories of Membership:

(i) Member Club open to MSUK registered Motor Clubs.

(ii) Non-Sporting Member Club – open to any organisation having an interest in Motorsport activity within the area of interest of the Association. Non-sporting members shall enjoy all the benefits of membership as Member Motor Clubs, other than voting rights and eligibility to enter and accept invitations to competitive events.

Application for membership may be made at any time on payment of the full subscription for the year and the Hon Secretary shall have the power to accept the application on a provisional basis until confirmed at the next full Association meeting.

Any Championship points gained by members of the applying club during this time shall remain as provisional subject to the acceptance of the club into the Association. The Association reserves the right to refuse membership without giving a reason.

[4] Obligation of Members – Members shall be bound to observe and conform to the rules and regulations of the Association, in addition to those imposed by MSUK governing the control and organisation of the Sport. With the approval of MSUK, this obligation shall be extended to include all Member Clubs operating or running events within the area of interest of the Association.

[5] The area over which the Association has administrative responsibility to MSUK is that area enclosed by the Ordnance Survey 1:50000 series maps as defined in the current MSUK Year Book under the Association's entry. The area of interest of the Association is that area in which any of its member clubs are active, or might reasonably be expected to be active.

[6] Subscriptions – The subscription for each Member Club (Sporting or Non-Sporting) shall be determined at a meeting of the Association. The Championship registration fees may be set at any figure agreed by the Association in AGM or ordinary meeting.

All subscriptions become due on the 30th September each year for the ensuing calendar year. Members that are in arrear may not vote at Association meetings, and any Club which is more than six months in arrear will forfeit all championship points gained by its members unless payment is made within 28 days of that date.

[7] The Senior Officers of the Association shall be: Chairman; Vice-Chairman; Hon Secretary and Hon Treasurer, not more than one of whom shall be a member of the same Club within the Association, with the exception of the Chairman who shall be deemed to be acting solely in the interests of the Association and not in any way representing his/her own Club.

The Association may appoint other officers, for instance to control the Association Championships, at its discretion. The Association shall be empowered to appoint Sub-Committees and invitations may be extended by the Committee for the representation of any body interested in Motorsport to attend a meeting.

All officers must be fully paid-up Members of one of the Member Clubs within the Association and shall be elected annually at the Annual General Meeting of the Association.

Nominations of candidates for election to be submitted to the Hon Secretary in writing not less than seven days prior to the AGM with an intimation in writing signed by each nominee that he or she is

willing to serve. Any Officer who shall without sufficient reason absent himself/herself from two consecutive meetings will be understood to have resigned from his/her post.

[8] The Hon Secretary shall keep records of all minutes taken at Association meetings, and shall have the custody of all books, records and documents of the Association except books of account. Copies of minutes of Association meetings shall be published on the website not later than six weeks after a meeting.

In order that this can be done efficiently, Member Clubs must notify the Hon Secretary of the name, address, e-mail address and telephone number of the General Secretary and Treasurer, and furthermore must notify him/her at once of any change in these details. Correspondence and Official notices will be sent electronically to the relevant club officials named on the Club Registration form, which should be submitted annually.

[9] The Treasurer shall have custody of all monies belonging to the Association and shall be responsible for collecting subscriptions. All monies shall be paid into such bank as the Association shall appoint. The accounts shall be made up to the 31st December each year and be presented at the AGM thereafter. The Association reserves the right to have the accounts duly audited at regular intervals.

[10] The Championship Secretary shall be responsible for the collection of Championship fixtures, amendments of Championship rules, and the collection of fees. The ANWCC Championships must be self-financing. Championship monies shall be paid into such account as the Association shall appoint. The Championship Secretary shall submit a full statement of monies received and expenditure incurred to the Treasurer at regular intervals.

[11] A quorum shall consist of not less than two Officers, together with delegates from not less than five Member Clubs. No decision shall be taken or become binding without at least 60% of those present and entitled to vote being in favour. Irrespective of the number of delegates present, each fully paid up Member Club shall be entitled to one vote only. The Chairman shall not vote except in the exercise of a casting vote.

[12] The Association shall hold at least four meetings a year at a time and place decided by the Association. Any member wishing an item to be placed on the agenda for discussion at a meeting should submit same to the Hon Secretary in writing not less than 28 days prior to the meeting. Notice of each meeting shall be sent to each Member not less than 14 days before each meeting. A standardised form of agenda is used. The first Ordinary meeting in the year shall be directly preceded by an Annual General Meeting.

The Annual General meeting shall:

- [a] receive a report from the Chairman on the Association's activities.
- [b] receive from the Secretary a report on the business activities of the Association.
- [c] receive and approve from the Treasurer a full statement of accounts showing receipts and expenditure for the year ending the previous December.
- [d] elect the Officers of the Association.

Additional General Meetings may be called at the discretion of the Chairman, or upon application by at least four members, the reason for such meeting to be stated and circulated to all members not less than 28 days prior to the meeting.

[13] The rules of the Association may only be altered, amended or deleted at an AGM, or after a period of 28 days following notifications to the Members of such changes. A copy of the rules shall be published on the Association's website.

[14] Any funds on dissolution of the Association after all due debts have been paid, will be returned to the Members who are fully paid up at that time in equal shares.

[15] Membership of the Association shall cease if, in the opinion of the Association, a Member shall commit a grave breach of the rules, or be guilty of conduct prejudicial to the Association or its objects. Such member is also liable to be reported to MSUK, which is empowered to act in whatever manner it considers fit.

*Original constitution dated 1957
First amendment 1976
Second amendment 1986
Third amendment 2022*